



Orange County Water District Maintenance Utility Technician

SALARY	\$30.00 - \$37.51 Hourly	LOCATION	Fountain Valley, CA
JOB TYPE	Full Time	JOB NUMBER	2024-00012
DEPARTMENT	Water Production	OPENING DATE	04/10/2024
CLOSING DATE	5/1/2024 4:00 PM Pacific	FLSA	Non-Exempt
BARGAINING UNIT	Orange County Water District Employees Association		

Description

*Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.*

The Maintenance Utility Technician is an entry-level maintenance position. Incumbents are responsible for performing semi-skilled maintenance support in plant maintenance and facilities and/or field maintenance duties at FHQ such as maintaining and repairing equipment and facilities maintenance.

Examples of Duties

The following essential job functions are typical for this classification. Incumbents may not perform all of the listed job functions and/or may be required to perform additional or different job functions from those set forth below to address business needs and changing business practices. Management reserves the rights to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

- Performs general to semi-skilled maintenance tasks as assigned, including general housekeeping, basic repairs, painting, lighting lamp replacement, landscape irrigation and various facility maintenance tasks around treatment plant, field locations, and office facilities.
- Performs a variety of process and building maintenance activities, which includes minor remodeling, furniture assembly, modifications and moves, basic plumbing repairs, roof leaks, furniture moves, meeting setups, and other related activities.
- Assists with housekeeping activities throughout the facilities.
- May assist in welding activities, as a helper or fire watch.

- May be required to work in non-permit and permit required confined spaces.
- May require the ability to wear a self-contained breathing apparatus and respond to emergency situation as required.
- Must comply with District's Respiratory Protection Program and CAL OSHA Safety Regulations.
- Maybe required to work shifts, weekends, overtime, and Holidays.
- Handles job stress.
- Interacts effectively with others in the workplace.
- Follows all workplace and job safety rules and policies.
- Performs other duties of a similar nature or level as required.

Specific responsibilities for this position may include:

- General plant and facility housekeeping tasks.
- Painting plant equipment, piping, structures, and other support facility.
- Replacing lights around all facilities.
- Assisting in various maintenance tasks as assigned.

Typical Qualifications

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

Knowledge of:

- Basic plumbing techniques.
- Basic electrical techniques.
- Basic carpentry techniques.
- Basic maintenance practices.
- Basic mathematical concepts.
- Safe work practices.

Ability and Skills in:

- Performing basic repairs and preventative maintenance.
- Using equipment and tools typically used in assigned area.
- Operating a variety of hand and power tools.
- Ability to learn to drive a forklift.

- Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.
- Establish, maintain, and foster positive working relationships with those contacted in the course of work.
- Ability to use a computer for written communications, such as e-mails, meeting setups, and work orders assigned to them on the computerized maintenance management system (CMMS).

EDUCATION AND EXPERIENCE GUIDELINES

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Education/Training: High School Diploma or General Equivalency Degree.

Experience: One to two years of related work experience demonstrating mechanical aptitude; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

License: Valid California Class "C" Driver's License.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Physical: Positions in this class typically require climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, grasping, feeling, talking, hearing, seeing and repetitive motions. Very Heavy Work: Exerting in excess of 100 pounds of force occasionally, and/or in excess of 50 pounds of force frequently, and/or in excess of 20 pounds of force constantly to move objects. Incumbents may be subjected to moving mechanical parts, electrical currents, vibrations, fumes, odors, dusts, gases, poor ventilation, chemicals, oils, extreme temperatures, inadequate lighting, workspace restrictions, intense noises and travel. Required to wear personal protective clothing/equipment appropriate for job assignments including SCBA. Must comply with District's Respiratory Protection Program and CAL OSHA Safety Regulations. Incumbents require sufficient physical ability to work in an office setting; stand or sit for prolonged periods of time; operate office equipment including use of a computer keyboard; push, pull, lift, and/or carry light amounts of weight; verbally communicate to exchange information.

Vision: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and to operate assigned equipment.

Hearing: Hear in the normal audio range with or without correction.

DISASTER SERVICE WORKERS

All Orange County Water District employees are designated Disaster Service Workers through state law (California Government Code Section 3100-3109). Employees are required to complete all related training as assigned, and to return to work as ordered in the event of an emergency.

Supplemental Information

SCHEDULE:

9/80 with every other Friday off. May be required to work shifts, weekends, overtime, and holidays.

Hourly (Non-Exempt) Range: \$30.00 - \$37.51 per hour

Candidates given an offer of employment will be required to pass a medical examination and background check. You must submit an OCWD online employment application to be considered. Please visit www.ocwd.com to complete an application. Applications will be accepted until a sufficient number apply. EOE

Agency

Orange County Water District

Address

18700 Ward Street

Fountain Valley, California, 92708

Phone

714-378-3200

Website

<http://www.ocwd.com>